

WRITTEN STATEMENT REQUIREMENT:

PRIOR TO THE SALE EACH BIDDER MUST: Bidders must retrieve a Request for Written Statement from the Gregg County Tax Office at least one week prior to the auction, which provides verification that the bidder has no outstanding delinquent taxes due on any property located within Gregg County.

The Request for Written Statement **MUST** be completed, notarized, and sent to the Gregg County Tax Office by US Mail along with a money order or check for \$10. Credit Card payments are not accepted. Payment in the form of cash will only be accepted in person at the Gregg County Tax Office.

Mailing Address:
Gregg County Tax Office
PO Box 1431
Longview, TX 75606

Physical Address:
101 E. Methvin, Ste 215, Longview, TX 75601

Upon receipt and review of the Request for the Written Statement, and the \$10 check, the Gregg County Tax Assessor's Office will generate a certified "Written Statement" (also known as a Bidder Certificate) that is valid for 90 days from the date of issuance.

The Written Statement will be returned via e-mail (if provided) or regular mail to the requestor. Please allow 3-5 business days for receipt, research and issuance of the Written Statement. The Gregg County Tax Office cannot ensure that requests received the day of the Tax Sale can be completed prior to the end of the sale.

The certified Written Statement form must be submitted to the McCreary, Veselka, Bragg & Allen via email to bdameron@mvmalaw.com on or before the day of the sale in which the bidder intends to participate.

Sheriff's deed will NOT be issued without a valid Written Statement on file.



Request for Written Statement About Delinquent Taxes for Tax Foreclosure Sale

Property Tax
Form 50-307

GREGG COUNTY TAX ASSESSOR-COLLECTOR

(903) 237-2552

County Tax Office

Phone (area code and number)

P O BOX 1431 LONGVIEW, TEXAS 75606

Address, City, State, ZIP Code

GENERAL INSTRUCTIONS: This form is for use by a purchaser of property at a tax foreclosure sale under Tax Code §34.01 to request a written statement regarding delinquent taxes from a county assessor-collector pursuant to Tax Code §34.015.

Pursuant to Tax Code §34.015(n), a person who knowingly violates Tax Code §34.015 commits an offense. An offense under Tax Code §34.015(n) is a Class B misdemeanor.

Step 1: Name, Address, Request Date, Fee Payment

Requesting Person/Company's Name

Current Mailing Address

Address to Which Statement Should be Sent (if different from current mailing address)

email:

City, State, ZIP Code

Phone (area code and number)

Date of Request

Check if you wish a phone call when ready. To cover the costs, this request requires a fee of \$ 10-. Fee Paid \$ _____

Step 2: Properties Currently Owned by Person/Company Listed in Step 1

List all properties currently owned by the person/company listed in Step 1 and located in this county or in any school district or city located in part in this county. For each property, state account number, date acquired, property address and legal description. You may attach a copy of the latest tax bill for each property.

Property Account Number

Date Acquired

Property Address

Legal Description

Property Account Number

Date Acquired

Property Address

Legal Description

(Attach additional sheet if necessary.)

Step 3: Properties Formerly Owned by Person/Company Listed in Step 1

List all properties formerly owned by the person/company listed in Step 1 and located in this county or in any school district or city located in part in this county. For each property, state account number, date acquired, property address and legal description. You may attach a copy of the latest tax bill for each property.

Property Account Number _____ Date Acquired _____

Property Address _____

Legal Description _____

Property Account Number _____ Date Acquired _____

Property Address _____

Legal Description _____

(Attach additional sheet if necessary.)

Step 4: Signature of Requesting Person

I, (requesting person) _____ being first duly placed under oath by the undersigned official authorized to administer oaths under the laws of this State, do solemnly swear that the information herein and attached is true and correct.

sign here →

Signature and Title, if Applicable, of Requesting Person (Must be signed before notary public or officer.)

Subscribed and sworn before me this _____ day of _____, 20_____.

Notary Public Signature _____

Notary Public in and for the State of _____

Collector's Use

\$ _____
Fee Collected

_____ Taxing Units Notified

_____ Final Statement

_____ Requesting Person Notified by Mail

_____ Requesting Person Notified by Phone