

## **WRITTEN STATEMENT REQUIREMENT:**

PRIOR TO THE SALE EACH BIDDER MUST: Bidders must retrieve a Request for Written Statement from the Henderson County Tax Office at least one week prior to the auction, which provides verification that the bidder has no outstanding delinquent taxes due on any property located within Henderson County.

The Request for the Written Statement **MUST** be completed by filling out **STEP 1** in the form and sent to the Henderson County Tax Office by US Mail along with a money order or check for \$10. Credit Card payments are not accepted. Payment in the form of cash will only be accepted in person at the Henderson County Tax Office.

Mailing Address: MVBA Law Firm  
Attention: Tax Sales  
P.O. Box 669  
Athens, Texas 75751

Upon receipt and review of the Request for the Written Statement, by the tax office and payment of the \$10 fee, the Henderson County Tax Assessor will complete the certified "Written Statement" (also known as a Bidder Certificate) that is valid for 90 days from the date of issuance.

The Written Statement will be returned via e-mail (if provided) or regular mail to the requestor. Please allow 3-5 business days for receipt, research and issuance of the Written Statement. The Henderson County Office cannot ensure that requests received the day of the Tax Sale can be completed prior to the end of the sale.

The certified Written Statement form must be submitted to the McCreary, Veselka, Bragg & Allen via email to [kbrown@mvbalaw.com](mailto:kbrown@mvbalaw.com) on or before the day of the sale in which the bidder intends to participate.

**Sheriff's deed will NOT be issued without a valid Written Statement on file.**



**WRITTEN STATEMENT ABOUT DELINQUENT TAXES  
REQUIRED TO PURCHASE AT TAX FORECLOSURE SALE**

County tax office name: Henderson County Date of This Statement: \_\_\_ / \_\_\_ / \_\_\_  
 Address: Athens TX This Statement Expires: \_\_\_ / \_\_\_ / \_\_\_  
 Phone (area code & number): (903) 675-6134

Property Tax Code Section 34.015 requires a purchaser at a tax foreclosure sale to obtain a statement of no delinquent taxes from the county tax office where the property is located. This written statement is for the person named in Step 1. This statement will expire on the date noted above, which is 90 days after date of this statement. If delinquent taxes listed on this statement are subsequently paid, this person will need to request a new statement to remove those years of delinquency.  
**THIS IS NOT A TAX CERTIFICATE.**

<b>Step 1:</b> Name, address, request date	Requesting person/company's name: _____ email: _____ Current mailing address: _____ City, state: _____ ZIP code +4: _____ Phone (area code and number): ( ) _____ Date of Request: ___ / ___ / ___																											
<b>Step 2:</b> Properties currently and formerly owned by person/ company listed in Step 1	This statement is for all properties currently and formerly owned by the person/company listed in Step 1 and located in this county or in any school district or city located in part in this county. The properties are listed on the requesting person's <i>Request for Written Statement about Delinquent Taxes for Tax Foreclosure Sale</i> dated ___ / ___ / ___. This person's request is available at the county tax office named above.																											
<b>Step 3:</b> Delinquent taxes owed by person/ company listed in Step 1	<p><input type="checkbox"/> The person/company listed in Step 1 owes no delinquent taxes on properties currently or formerly owned and located in this county or in any school district or city located in part in this county.</p> <p><input type="checkbox"/> The person/company listed in Step 1 owes delinquent taxes on properties currently or formerly owned and located in this county or in a school district or city located in part in this county in the following amounts:</p> <table border="1"> <thead> <tr> <th>Year(s) Delinquent</th> <th>County/School/City Name (and Collector(s) Name if Not Step 5) *</th> <th>Total Delinquent Taxes, Penalties &amp; Interest**</th> </tr> </thead> <tbody> <tr><td>1. _____</td><td>_____</td><td>\$ _____</td></tr> <tr><td>2. _____</td><td>_____</td><td>\$ _____</td></tr> <tr><td>3. _____</td><td>_____</td><td>\$ _____</td></tr> <tr><td>4. _____</td><td>_____</td><td>\$ _____</td></tr> <tr><td>5. _____</td><td>_____</td><td>\$ _____</td></tr> <tr><td>6. _____</td><td>_____</td><td>\$ _____</td></tr> <tr><td>7. _____</td><td>_____</td><td>\$ _____</td></tr> <tr><td>8. _____</td><td>_____</td><td>\$ _____</td></tr> </tbody> </table> <p>* See attached list of names and addresses of tax collectors.                  ** Amount is based on the date of request; amount will change at the beginning of the next delinquent month.</p>	Year(s) Delinquent	County/School/City Name (and Collector(s) Name if Not Step 5) *	Total Delinquent Taxes, Penalties & Interest**	1. _____	_____	\$ _____	2. _____	_____	\$ _____	3. _____	_____	\$ _____	4. _____	_____	\$ _____	5. _____	_____	\$ _____	6. _____	_____	\$ _____	7. _____	_____	\$ _____	8. _____	_____	\$ _____
Year(s) Delinquent	County/School/City Name (and Collector(s) Name if Not Step 5) *	Total Delinquent Taxes, Penalties & Interest**																										
1. _____	_____	\$ _____																										
2. _____	_____	\$ _____																										
3. _____	_____	\$ _____																										
4. _____	_____	\$ _____																										
5. _____	_____	\$ _____																										
6. _____	_____	\$ _____																										
7. _____	_____	\$ _____																										
8. _____	_____	\$ _____																										
<b>Step 4:</b> School dis- tricts and cities not reporting	The following taxing units did not report to the request for statement of delinquent taxes in Step 2 above. 1. _____ 2. _____ 3. _____																											
<b>Step 5:</b> Signature county tax collector or deputy	<table border="0"> <tr> <td style="vertical-align: top;">                     sign here                        print here  </td> <td style="vertical-align: top;">                     _____ Title _____  <b>PEGGY GOODALL, TAX ASSESSOR-COLLECTOR</b>                      _____ County _____  <b>HENDERSON COUNTY TAX OFFICE</b>  <b>PEGGY GOODALL</b>  <b>TAX ASSESSOR-COLLECTOR</b>  <b>125 N. PRAIRIEVILLE, STE. #103</b>  <b>ATHENS, TEXAS 75751</b> </td> </tr> </table>	sign here  print here	_____ Title _____ <b>PEGGY GOODALL, TAX ASSESSOR-COLLECTOR</b> _____ County _____ <b>HENDERSON COUNTY TAX OFFICE</b> <b>PEGGY GOODALL</b> <b>TAX ASSESSOR-COLLECTOR</b> <b>125 N. PRAIRIEVILLE, STE. #103</b> <b>ATHENS, TEXAS 75751</b>																									
sign here  print here	_____ Title _____ <b>PEGGY GOODALL, TAX ASSESSOR-COLLECTOR</b> _____ County _____ <b>HENDERSON COUNTY TAX OFFICE</b> <b>PEGGY GOODALL</b> <b>TAX ASSESSOR-COLLECTOR</b> <b>125 N. PRAIRIEVILLE, STE. #103</b> <b>ATHENS, TEXAS 75751</b>																											

This statement is used only to purchase property at a tax foreclosure sale.  
 This statement is eligible for recording under Property Code Section 12.001(b).

Collector's use: Requesting person notified: \_\_\_ / \_\_\_ / \_\_\_ by mail; \_\_\_ / \_\_\_ / \_\_\_ by phone